



St Hilda's
Collegiate School

BOARD OF TRUSTEES POLICY

CAREER EDUCATION

Rationale

It is important that all students receive relevant career advice and guidance during their time at school and particularly during their final year. To consider their future career path, students need to have had the opportunity to gain the skills and to know the options available to them so they are able to make considered judgements.

Guidelines


1. The Board of Trustees will ensure there is a suitable Careers Advisor appointed and that there is sufficient time and resource provided to support an effective careers programme for all students as per Ministry of Education guidelines.
2. The Principal will ensure the careers advice, guidance and education is effectively delivered through appropriate programmes.
3. The Principal will allocate sufficient funds through the annual budget to support the careers programme and ensure that tagged funding is used appropriately.
4. The Careers Department will report annually to the Principal on the outcomes of the careers programme each year.

Effectiveness Review

1. This Policy will be reviewed by the Board of Trustees in accordance with its review guidelines and timetable.

Policy Written	<u>April 2003</u>	(Date)
Policy reviewed	<u>1 March 2007</u>	(Date)
Policy reviewed	<u>26th August 2010</u>	(Date)
Policy reviewed	<u>16th July 2015</u>	(Date)
Policy reviewed	<u>7 June 2018</u>	(Date)
Policy reviewed	<u>15 March 2021</u>	(Date)

Signed

 (Chair, Board of Trustees)